

## Minutes of Tomsett Elementary School PAC

September 19, 2019

### In Attendance

PAC Members: Catherine Lam, Chuen Mak, Fiona Du, Lorraine Bassi, Sonia Bhandal, Jatinder Johal

Staff: Mike Murray

Parents: Joseph Chen, Jing Tong, Vivi Jiang, Maggie Choi, Kendrick Ong, Paulina Ho, Willa Zhu, Helen Kim, Raymond Leung, Christ Wan, Juliana Porto

### Principal's Report

1. Status of School
  - 12 Divisions.
  - 283 children enrolled with 1 space available.
  - 3 new Educational Assistants - Reagan Hansen, Susanne Mohsenian and Paul Wright.
  - Mr. Harris moved into classroom 6/7 and Mr. Tham into Resource/LRT. Ms. Tseng moved into Prep position and Ms. Lilyan Parmar for 0.8 ELL/LRT.
2. Going away?
  - The maximum allowed is 20 consecutive days a year. For anything from 5 to 20 days, a request form must be submitted to the office.
3. Seismic Upgrade
  - Timeline and details will be communicated once information is definitive.
  - Preload (sand bags on the ground) will start during March break in 2020, construction to start around summer/fall.
  - Old swing will be renovated after completion of the new building.
  - Continue to have 12 divisions for the next 1 - 2 years, will gradually expand as school population may grow potentially to 370 from 280 students.
4. Removal of lobby furniture
  - Feedback from K parents, there is lack of space in the foyer.
  - To ensure children's safety, parents/guardians are to remain in the foyer.
  - By thanksgiving, there will no longer be classroom pick-ups, all K students are to be picked up at the foyer.
5. Foundation Skills Assessment (FSA): writing, reading, numeracy/Math
  - Will begin at the end of October for Grade 4 and 7 students.
6. Parking Lot
  - No parking anytime in the drop-off zone. Area is meant for dropping off children only.

7. Terry Fox Run at 1:30pm tomorrow (September 20, 2019)
  - Event to proceed regardless of weather.
  - Parents/guardians encourage to attend at the gym
8. Student Reporting Pilot Project (SRPP)
  - 14 School districts participating in project, 25 schools in Richmond partaking.
  - For now, participation by teachers is on volunteer basis.

### **Chairperson's Report**

1. Year-round fundraising available open to Tomsett:
  - a. Return-It Express (4 locations In Richmond - <https://www.return-it.ca>)
    - Differs from Canucks drive.
    - Place empties into clear/blue recycling bag.
    - At the Return-It Express kiosk:
      - Start by entering school phone number: 604-688-6448.
      - Confirm returning the empties for Tomsett PAC account.
      - Enter number of bags.
      - Printed labels to be affixed to the bags and left in designated area.
      - Depot will sort and count empties and funds will be credited into Tomsett PAC account.
  - b. Name labels (for children's clothing and other belongings)
    - Mabel's Labels
      - Visit websites:
        - ✓ [campaigns.mabelslabels.com](http://campaigns.mabelslabels.com)
        - ✓ [mabelslabels.ca](http://mabelslabels.ca) (click on "Support a Fundraiser")
      - Enter "Tomsett Elementary PAC".
      - SHOP!!
      - Tomsett PAC gets 20% of all sales.
    - Oliver's Labels
      - Visit website:
        - ✓ [Oliverslabels.com/TomsettPAC](http://Oliverslabels.com/TomsettPAC)
      - SHOP!!
      - Tomsett PAC gets 20% of all sales.
  - c. Cash 4 Clothes Clothing Drive
    - Great program which supports children with development disabilities.
    - Program usually runs during spring.
    - PAC receives CAD 2.00 for 1st 100 bags and CAD 3.00 for every bag over 150 bags.
  - d. Direct Donations Campaign
    - Program usually runs in October (forms will be sent out in October).
    - Encourage parents to donate directly to the PAC. Upon request, a tax receipt can be obtained for donations of CAD 25.00 and above.
    - Funds are used towards:
      - Purchasing items for the Friday store.
      - Donation forms will detail allotment of proceeds.
2. Contribution to school and programs
  - No change to teacher allotment: CAD 150.00
  - Field trip money:

- From gaming account.
- Ms. Hum wants to try something different this school year.
- No change to garden committee: CAD 1,000.00
  - Kids get help with gardening from a person engaged by Tomsett. eg Hydroponic tower in the foyer.
  - 3 divisions participated last school year, rotating divisions to allow other children to participate.
- Playground fund:
  - CAD 9,000.00 as of June 20, 2019. Goal is CAD 100,000.00 for equipment and installation.
  - PAC will need to outline in detail if we can allocate certain percentage of incoming fund towards the playground.

### 3. Proposed events for 1st term

- Movie Night
  - November 8, 2019: Doors open at 5:30pm.
  - Other movie nights: March and May 2020.
  - PAC to ensure movie license still valid.
  - No 50/50 this year.
- November and December fundraising (to be determined)
  - Krispy Kreme donuts
  - Family photo night
  - Food bank
  - Christmas themed photos but must be done in November.

### 4. Friday store to open on September 20, 2019 during lunch

- Children will have sufficient time to get through the lineups to buy goodies.
- Divisions 10, 11 and 12 will have the opportunity to visit the Friday store starting in November; the teachers will use this time to teach them on how to exchange money for goods.

### 5. Breakfast Program

- Will take place at the gym: All children welcomed to have nutritious breakfast, ie toast, yoghurt.
- Teachers and EAs will be volunteering their time to prepare breakfast.
- Funding sources is from district.
- PAC welcome to donate funds.

### 6. Playground Fundraising

- Seismic upgrade and expansion to be completed by January 2022.

### 7. Staying in touch with PAC

- Twitter: Updated with reminders and general announcements.
- Facebook: Mainline of communication. Please check daily.
- Bulletin Board: Will be updated on a monthly basis. Please check for volunteering opportunities and updates.

### 8. Treasurers Report

#### General Accounts:

- 7 year GIC: CAD 1,063.98
- 3 year GIC: CAD 5,000.00
- Chequing: CAD 15,311.34

Gaming Accounts:

- 3 year GIC: CAD 4,096.58
- Chequing: CAD 286.30

Student field trip sub:

- 2017: CAD 15.00 x 270 = CAD 4,050.00
- 2018: CAD 20.00 x 265 = CAD 5,300.00

Teacher allotment:

- 2017: CAD 125.00 x 17 = CAD 2,125.00
- 2018: CAD 150.00 x 12 = CAD 1,800.00

\*The monthly bank statements are available for viewing in the PAC drawer in the office.

9. Open Floor

- Thinking of volunteering?
  - All persons must complete a Criminal Check prior to volunteering as the volunteer will be in contact with kids.
  - Check bulletin board for volunteering opportunities or email PAC: tomsettpac21@gmail.com.
- Playground fund
  - Possibility of donating multiple times during the year vs. one lumpsum payment at the beginning of the year.
  - Look into putting up a bar chart in foyer and update regularly.
  - The possibility of allocating a certain percentage of incoming funds towards the playground fund.
- School Calendar
  - Some will be made available in the office for those who are interested
- Is there a specific list of things a parent can donate directly to?
  - Mike Murray will provide a list (teachers wish list).
  - Next on "wish list" is a projector (EPSON) for each classroom, retail priced at CAD 1,200.00 each.
- Peter Demeris Memorial Scholarship: CAD 1,000.00
  - Peter will be in Grade 7 this year.
  - Scholarship will be presented to a student who will graduate in the same year as Peter and whom will be going to McNeal Secondary.

**Meeting Adjournment**

The meeting was adjourned at 20:24 by Chuen Mak and Catherine Lam

**Next PAC Meeting**

October 24, 2019 (Thursday)

18:30 @ Library

Free child minding is available