

SD 38 District Registration Timeline 2022/2023 **(for 2023/24 School Year Registrations)**

October – Parent Information for 2023/24 Kindergarten Students posted to SD38 Website, K Banners put up, and Newsletter/Website Inserts *(After Thanksgiving)*

November 1 – Kindergarten Registration for 2023/24 Opens (ONLINE – <https://studentregistration.sd38.bc.ca>)
District Program Options Applications 2023/24 Opens (ONLINE – <https://dpoapplication.sd38.bc.ca>)

January 1 – Grade 1-12 Student Registration for 2023/24 Opens (ONLINE - <https://studentregistration.sd38.bc.ca>)
Notice of Intent to Return sent home to all students January 16th and **Due Friday, January 20**

Deadline for Priority 1 Registrations for 2023/24 is Friday, January 20, 2023
District Program Options Deadline for 2023/24 Applications is Friday, January 20, 2023

February – Priority 1 Placement K-12 (Draws & Waitlists established when necessary) **Families emailed by February 3, 2023**
District Program Options Placement (Draws & Waitlists established when necessary) **Families emailed by February 6, 2023**
First Round Transfer Applications **Open Monday, February 6, 2023 - Close Tuesday, February 28, 2023**

March – First Round Transfer Decisions sent to parents by **Tuesday, March 7, 2023** (For Transfers submitted by February 28th)
Second Round Transfer Period begins **March 1, 2023**

May –

Deadline for Priority 2 Registrations for 2023/24 is Friday, May 12, 2023
Deadline for Second Round Transfers is Friday, May 12, 2023
Late Registration and Late Transfer Period for 2023/24 begins May 13, 2023

May – Priority 2 Placement K-12 **Families contacted by Friday, May 19, 2023**
Second Round Transfer Decisions **Families contacted by Friday, May 26, 2023**

May/June – Notice of Late Return for 2023/24 Sent home to all current SD38 students the **week of June 2, 2023**

July/August – Late Registration continues at Central Registration for Summer *(School offices are closed)*

Late August/September – Late Registrations Placed and Late Transfer Decisions for 2023/24 School Year. Wherever possible, parents informed of placement by **Friday, September 8, 2023**

| Priority 1 Registration Period | Priority 2 Registration Period | Late Registration Period |
|---|--|--|
| November 1, 2022 – January 20, 2023 | January 21 – May 12, 2023 | May 13, 2023 – Ongoing |
| Applications received during this period will receive a placement decision by Friday, February 3, 2023. | Applications received during this period will receive a placement by May 19, 2023. | Applications received during this period will receive a placement by September 8, 2023 or within 3-5 business days, if possible. |

| Round 1 Transfer Application Period | Round 2 Late Transfer Application Period | Late Transfer Application Period |
|---|---|--|
| February 6 – February 28, 2023 | March 1 – May 12, 2023 | May 13, 2023 – Ongoing |
| Transfer decisions communicated to parents by Tuesday, March 7, 2023. | Transfer decisions communicated to parents by Friday, May 26, 2023. | Transfer decisions communicated to parents by Friday, September 8, 2023. |
| Transfer complaint deadline is Friday, March 31, 2023. | Transfer complaint deadline is Friday, June 2, 2023. | Transfer complaint deadline is Monday, September 11, 2023. |

| District Program Options Application Period | Families Informed of Acceptance or Waitlist | Program Options Waitlist is Dissolved |
|--|---|--|
| November 1, 2023 – January 20, 2023 | Acceptance or Waitlist email for District Program Options sent to parents by February 6, 2023 | TBA |

Families are strongly encouraged to register during the Priority 1 registration period for the best chance at attending their catchment school for the 2023/24 school year. As per district policy, a student will normally attend the school located in the catchment area in which their parents or legal guardians reside unless there is no physical, resource or program space available.

For the 2023/24 school year, the above provision may need to be applied more frequently, potentially resulting in more students needing placement outside their catchment school. In this case, students will be placed at a nearby school by the District Administrator for Central Registration.