



TOMSETT PARENT ADVISORY COUNCIL
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Minutes of Tomsett Elementary School PAC

February 20, 2020

In Attendance

PAC Members: CM, CL, FD, LB, ST, MC, HK

Staff: Mike Murray

Call to order

The meeting was called to order at 18:33 pm CM and LB.

Principal's Report

1. Playground removal complete – we wanted to be sure that the community was aware that it was coming out, as we have other schools in the past where workers showed up to remove it (and did so) without anyone knowing.
2. Working with the City – had a meeting on Tuesday to discuss having the sidewalk extended on the north side of Odlin – from where it ends before the two houses – to connect up with our school lot. This will be done shortly. City is also going to do a traffic study to determine the location of a new crosswalk to the west – as we now have children walking and approaching from both directions on Odlin.
 - a. Spoke with Bill Dhaliwal
 - b. Maybe raising the current crossing a little, so drivers will have to slow down more.
3. Krispy Kreme Fundraiser – **blank** orders.
 - a. 120 orders
4. EDI – Early Development Instrument for Kindergarten completed. This is data collected by teachers that helps to create a report that is used by many levels of government when determining kids who are at risk, what programs or services should see additional funding, etc.
 - a. All schools in lower mainland – Access to data will be available next year
 - i. Provide holes in the study so we can patch any holes.
 - b. MDI – Middle years inventory
5. Breakfast Club update – our Breakfast Club continues to be a success. Thank you to our staff who are making this happen (Mr. Burns, Ms. Ferreira, and out E.A's). We are feeding approx. 40 children and with the changes to the parking lot, having the open gym component has taken pressure off the parking lot.
 - a. Feeding about 40 kids, could be up to about 50 kids closer to 8.30am.
6. Construction – out date for construction (preload) continues to get pushed back. We are looking at early March before construction will begin. Much like notifying our community about our playground removal, we purposely closed the side parking lot and changed the parking lot structure to give our community lots

of time to get used to and for staff to figure out, how best to make this happen. You can imagine the chaos and anger that would have occurred had we changed things overnight.

- a. 1st week of march for fencing to go up
 - b. Blacktop to be removed and pre-load have to sit for a while.
 - c. Continue to look for solutions about parking lots. Hard part is end of day pick-ups.
 - d. Staff have been good in helping out with end of day pickups which really helps elevate the traffic.
7. Report Cards – will be sent home on Friday, March 13th – traditional reports. Report cards for our ePortfolio students were sent home at the end of January.
- a. Traditional reports – March 13, 2020.
8. Questions?
- a. Construction pushed to March – when playground expected?
 - b. Heavy equipment to be maneuvered around the playground site
 - c. Funds for playground to be obtained.
 - d. What can kids do during lunch time? – Lego club, knitting club, art class, soccer. Providing options to kids. Outdoor games – which will be taught during PE class which kids can also play outside during lunch time.
 - e. KM run? – not sure if this will be happening this year. No circuit
 - f. After school pickup – walkie talkie between teachers to prep kids to be picked up.

PAC Co-Chair's Report

1. Playground Fund
 - a. PAC sent newsletter to families in February.
 - b. Mike will ask Ning if its possible to set up playground fund online so parents can donate via Credit Card payments.
 - c. Our playground is on School District land.
2. Fundraising Report
 - a. Family Photo Night – Kirsten Laufer (photographer) has completed all photo editing and have emailed galleries to families.
 - i. Generated approx. \$200.00
 - ii. October for Christmas cards
 - b. Krispy Kreme Fundraising – forms received and will be counted if not already; Big thank-you to SC and MC for assisting with the counting, ordering and pick-up.
 - i. Kids will be able to pick up on 27th.
 - c. Clothes for Cash with Big Brothers – scheduled to begin collection after Spring Break. CL will arrange a pickup time with Big Brothers.
 - i. Starting March 30 to April 6 for donations.
 - ii. Bags to be used is the large black bags.
 - iii. A minimum of 150 bags at least
 - iv. Flyers will go home at a later
3. New Hot Lunch Program now accepting orders.
 - a. All orders will be done online, no cash or paper forms will be accepted.
 - b. Families need to set up a Munch-a-Lunch account to order hot lunch for their child.
 - c. Menu also shows Chinese translation.

- d. PAC Secretary to confirm with Fuel: 50 minimum orders? Possibility of swapping out sushi for other vendor.
- 4. City of Richmond Neighborhood Celebration Grant – Application deadline – March 8, 2020
 - a. PAC applied last year and was granted a generous amount that was used towards our Year End Party in June 2019.
 - i. Concern – Space for party
 - ii. Two years ago – party was at King George park
 - iii. CM will inquire with South Arm Park if we’re able to have YE Party.
 - iv. Tentative Date for YE party: June 20, 2020
 - v. Grant can go up to \$2,500.00

Treasurer’s Report (As at January 31, 2020)

General Accounts:

- 7 year GIC: CAD 1,063.98 (matures on June 22, 2022)
- 3 year GIC: CAD 5,100.00 (matures on October 1, 2021)
- Chequing: CAD 18,572.17

Gaming Accounts:

- 3 year GIC: CAD 4,096.58 (matures on June 16, 2020)
- Chequing: CAD 206.34

Withdrawal of GICs before the maturity date:

No penalties and there will be no interest earned on GICs. Interest amounts as follows:

General Accounts:

YEAR(S)	GIC (CAD)	MATURITY DATE	INTEREST LOST (CAD)
7	1,063.98	June 22, 2022	79.92
3	5,100.00	October 1, 2021	151.59

Gaming Accounts:

YEAR(S)	GIC (CAD)	MATURITY DATE	COMMENT
3	4,096.58	June 16, 2020	Will wait for GIC to mature on June 16, 2020.

Playground Upgrade Fund estimated available from PAC is CAD 21,760.56. Refer below for breakdown of funds:

- CAD 1,500.00 from Fresh Slice
- CAD 5,000.00 from Polygon

- Total GICs in PAC accounts: CAD 10,260.56.
- Estimated cash flow that PAC will put aside for playground funds every year according to data from previous years: CAD 5,000.00.

Note: The monthly bank statements are available for viewing in the PAC drawer in the Tomsett Office.

Open Floor

1. Movie night – May, date TBA
2. Can we place PAC funds into mutual funds instead of GICs?
3. School district has limited amount of funds they can contribute towards school districts. There are priority list of schools with new playground requirement, however Tomsett was not at the top of this list.
4. Parents can also contribute by way of community built to reduce the cost of paying for installation costs – physical labor.
5. Corporate donation plaque – thanking all donors. Or benches with plaques approx. CAD 1,000.00 each bench.

Meeting Adjournment

The meeting was adjourned at 8.03 pm by CM

Next PAC Meeting

April 23, 2020

18:30 @ Library

Free child minding is available